



**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**

**RECOMMENDING THE AWARD OF CONTRACT TO CCME HOMEMADE FOOD STUFF CO. FOR THE PROCUREMENT OF CATERING SERVICE FOR THE CONDUCT OF EXECUTIVE CONFERENCE MEETING ON 20-21 JULY 2023 UNDER ABSTRACT OF QUOTATIONS NO. 2023-115 - NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT (NP-SVP)**

**BAC RESOLUTION No. 2023-115 (AMP)**

**WHEREAS**, the Civil Service Commission (CSC) – Office for Strategic Management (OSM) submitted to the Office for Financial and Assets Management (OFAM) Purchase Request (PR), later numbered by OFAM-Procurement Management Division (OFAM-PMD) as PR No. 2023-06-0840, for the **Procurement of Catering Service for the Conduct of Executive Conference Meeting on 20-21 July 2023** under the mode of procurement **Negotiated Procurement – Small Value Procurement (NP-SVP)**, with an Approved Budget for the Contract (ABC) amounting to **Two Hundred Seven Thousand Eight Hundred Seventy Pesos (PhP207,870.00)**. The 2023 approved Annual Procurement Plan (APP), and Certificate of Availability of Funds No. 2023-06-102A were likewise submitted. Copies of the said PR, CAF, and 2023 APP are attached and marked as **Annexes “A”, “B” and “C”**, respectively, and are made as integral parts hereof;

**WHEREAS**, the said procurement item does not provide adequate data in the 2023 Annual Procurement Plan (APP). Hence, to support the procurement, the OFAM submitted the corresponding Supplemental/Amendatory Project Procurement Management Plan (S/APPMP) indicating Negotiated Procurement – Small Value Procurement as the modality of Procurement. The Supplemental/Amendatory 2023 APP for the project was later approved by the HoPE upon recommendation by the CSC-Bid and Awards Committee (BAC). Copies of the said S/APPMP, SAPP, and BAC Resolution are attached and marked as Annexes **“D”, “E” and “F”**, respectively, and are made as integral parts hereof;

✓ **WHEREAS**, under the NP-SVP of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

MS **WHEREAS**, the CSC BAC, through the BAC Secretariat, posted a Request for Quotation (RFQ) No. 2023-115 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website and conspicuous places within CSC premises starting 30 June 2023. The RFQ and proof of postings are attached and marked as **Annexes “G”, “H”, “I” and “J”**, respectively, and are made as integral parts hereof;

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**WHEREAS**, a Supplemental Bid Bulletin was posted and issued to all prospective bidders to announce the changes in the specification, particularly in the Deadline for Submission of Quotation, Provision of Breakfast for Day 2 (*omitted*) and changes in the ABC. Copy of Supplemental Bid Bulletin and proof of postings are attached and marked as **Annexes “K”, “L” and “M”**, respectively, and are made as integral parts hereof;

**WHEREAS**, the OFAM-PMD likewise, conducted a canvass of prices by sending RFQ No. 2023-115 NP-SVP to five (5) prospective suppliers/service providers. The proof of invitation is attached, marked as **Annex “N”**, and made as an integral part hereof;

**WHEREAS**, within the set deadline of 20 July 2023 at 12:00 A.M., only the quotation from **CCME Homemade Food Stuff Co.** was received by the BAC Secretariat. The quotation received is hereto attached, marked as **Annex “O”** and made as an integral part hereof;


**WHEREAS**, upon evaluation of the bid/quotation, the CSC-BAC found that **CCME Homemade Food Stuff Co.** registered under PhilGEPS Registration No. **2019-275747**, offered the single calculated and responsive bid amounting to **One Hundred Ninety-Eight Thousand Six Hundred Seventy-Five Pesos (PhP198,675.00)**. A copy of the Abstract of Quotation is hereto attached and marked as **Annex “P”** and made as an integral part hereof;

**WHEREAS**, under the procedure on NP-SVP of Annex “H” of the RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.”*;

**NOW, THEREFORE**, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval, the award of contract to the **CCME Homemade Food Stuff Co.** as the Single Calculated and Responsive Bidder for the **Procurement of Catering Service for the Conduct of Executive Conference Meeting on July 2023** amounting to **One Hundred Ninety-Eight Thousand Six Hundred Seventy-Five Pesos (PhP198,675.00)** inclusive of all applicable taxes.


Quezon City, July 20, 2023

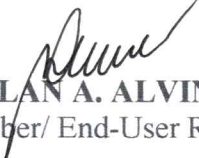
**CSC-CO BIDS AND AWARDS COMMITTEE (BAC)**

  
**ARIEL G. RONQUILLO**  
BAC Chairperson

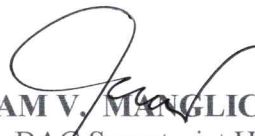
  
**FERNANDO M. PORIO**  
BAC Vice-Chairperson

(vacant)  
BAC Member for Legal Aspects


  
**NOEL V. SALUMBIDES**  
BAC Member for Financial Aspects

  
**ROLAN A. ALVINO**  
Office Provisional Member/ End-User Representative (OFAM)

Attested by:

  
SAM V. MANGLICMOT  
BAC Secretariat Head

(  ) Approved      (  ) ~~Disapproved~~

  
ATTY. KARLO A. B. NOGRALES  
Chairperson #  
*Head of the Procuring Entity (HoPE)*